



Application for Financial Assistance for undergraduate studies in 2013

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Closing Date: 31 October 2012. No late applications will be considered. This form is for students new to UCT in 2013.

- Only a first undergraduate qualification, or a first diploma, or a capping diploma, will be considered for undergraduate funding.
- Only S.A. citizens and permanent residents are eligible for consideration.
- This form provides the University with personal information and is accorded the strictest confidentiality. It is used only to assess your eligibility for UCT assistance using the National Means Test as stipulated by government and as the application for the National Student Financial Aid Scheme Loan.

FOR OFFICE USE ONLY

EFC:

PeopleSoft(PS) ID:

Applicant/Student Number:

PLEASE TICK/CIRCLE THE RELEVANT ANSWER WHERE APPLICABLE.

SECTION A PERSONAL DETAILS OF APPLICANT/STUDENT

First names:

Last Name/ Surname:

Title (e.g. Mr, Miss, Mrs, Ms): Marital Status: Never Married/Married/ Separated/Divorced/Widowed Identity Number:

Provide proof of permanent residency, if applicable. Please attach 3 certified copies of your South African identity document.

Are you a citizen or permanent resident of South Africa? Yes No Have you been placed under Administrative Order by the court? Yes No

Street Address: Province:

Postal Code:

Dialling Code: Telephone Number: Cellphone:

Email:

Do you have a sibling studying at UCT? Yes No If Yes - UCT Student Number

SECTION B ACADEMIC INFORMATION

Programme for which you are applying (e.g. BCom): First choice: _____ Second choice: _____

Previous Tertiary Qualification: _____

SECTION C1 IF YOU ARE MARRIED, PLEASE COMPLETE THE FOLLOWING

Name of Spouse: _____ Surname: _____

Marital Status: _____ Identity Number (Spouse): _____

Please provide a certified copy of your spouse's ID document and a certified copy of your marriage certificate.

Spouse Employment Details

Occupation: _____ (Full-time / Part time) Gross Earnings: R _____ Per week/month/year

Name of Employer: _____ Tel. Number: _____

SECTION C2 If you are orphaned, then you must provide death certificates of both parents with a statement stating how you have been supporting yourself financially.

SECTION C3 If you have been in full-time employment for three or more years prior to coming to UCT, then you must provide a curriculum vitae together with a statement of your current financial circumstances.

FAMILY MONTHLY INCOME AND EXPENDITURE STATEMENT

(To be completed by the parents and/or the the guardian and/or student spouse.)

INCOME	RAND VALUE	EXPENDITURE	RAND VALUE
1) Salaries		Rent	
2) Business		Bond	
3) Informal Selling (hawking)		Loans	
4) Pensions		Rates	
5) Disability Grants		Groceries	
6) Foster Grant		Maintenance	
7) Child Grant		Telephone	
8) Rental Income		Clothing	
9) Estate/Trust Fund Income		Transport	
10) Investment Income		Motor vehicle/s	

SECTION D

(COMPLETION OF THIS SECTION IS COMPULSORY)
DETAILS OF ALL PERSONS DEPENDENT ON THE FAMILY INCOME

PROOF OF ALL INCOME
MUST BE ATTACHED

Certified copies of birth certificates or ID documents of all household members to be attached.

Please list ALL those who are dependent on the family's total monthly income.

If you have a sibling studying at another tertiary institution please provide proof of their registration and indicate their year of study.

Name	Age	How is this person related to you (e.g. mother, wife, son)	If the person is not part of your immediate family, state why the person is a dependant.	Please state which of the following categories the person falls into: pre-schoolchild; scholar; student at a College, University of Technology or University; adult.	Indicate the type of income received by the dependents. Wages/Salary/ Pension/ Child Support/ Interest on Investment/ Business Profit

OFFICE USE ONLY _____

SECTION E

DETAILS OF ASSETS

Details of property(s) owned by applicant/spouse/mother/father/legal guardian

Description and Address	Market Value (provide proof)	Monthly Bond Repayment (provide proof)	Bond Balance
1)			
2)			
3)			

PROVIDE PROOF OF LEASE AGREEMENT IF RENTING YOUR HOME

DETAILS OF MOTOR VEHICLE(S) OWNED BY APPLICANT/SPOUSE/MOTHER/FATHER/LEGAL GUARDIAN

Description of Motor Vehicle(s)	Year	Market Value	Balance owing
1)			
2)			
3)			

SECTION F

UCT WILL NOT HESITATE TO TAKE LEGAL ACTION IF SIGNATURES OR INFORMATION HAVE BEEN WILFULLY FORGED OR FALSELY GIVEN. INCOMPLETE AND UNSIGNED FORMS WILL NOT BE CONSIDERED.

Declaration by biological parent/spouse/court-appointed legal guardian
(To be completed by parent /spouse or legal guardian even if student is over 21 years of age.)

I _____ and I _____ declare that the information stated in Section C
(mother/guardian/spouse) (father)

is true to the best of my knowledge and belief. I have submitted this information knowing that, if tendered in evidence, I would be liable for prosecution if I wilfully state in it anything which I know to be false or which I do not believe to be true. In the interest of good governance and accountability for Public Funds, I agree that the University may request my individual profile from the Transunion Credit Bureau to verify my employment details.

Date:

D	D	M	M	Y	Y	Y	Y
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(Signature Mother/Guardian/Spouse) (Signature Father)

As witnessed by _____
(Signature of witness) (Initials and last name of witness)

DECLARATION BY APPLICANT/STUDENT: I _____ hereby declare that the information stated in this application, including the information about my parents/spouse/legal guardian in Section C, is true to the best of my knowledge and belief. I have submitted this information knowing that, if I wilfully stated in it anything which I know to be false or which I do not believe to be true, I may be declared ineligible for all financial assistance, and any financial assistance already granted may be withdrawn and any sums paid to me or on my behalf may be recovered from me and disciplinary action may be taken against me, either in the university courts or in the civil courts. I further undertake to inform the Student Financial Aid Office of any change in my circumstances. I acknowledge that should I fail to do so and continue to receive financial assistance which I would not be entitled to by reason of my changed circumstances, the University may have recourse against me in any of the ways set out above.

Date:

D	D	M	M	Y	Y	Y	Y
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(Signature of applicant/student)

PLEASE TICK THE CHECKLIST TO ENSURE THAT YOU HAVE ATTACHED ALL THE NECESSARY DOCUMENTS

Certified copied of birth certificates or ID's of all members of the family

IF PARENTS ARE EMPLOYED by a company:

Attach salary/wage slips of both parents

IF PARENTS/ GUARDIAN/ SPOUSE ARE A SOLE PROPRIETOR:
The following documents must be provided:

- Income statements and balance sheet and IT12 (last 2 years)
- IT3 (b) Income Tax Certificate from the Bank, Statement of Personal Assets and Liabilities (last 2 years)
- Personal Bond statement
- Council rates account or a copy of the Lease agreement if renting

IF PARENTS/ GUARDIAN/ SPOUSE ARE AN INFORMAL TRADER/HAWKER:
The following documents are required:

- Proof of Income
- Bond statement and Council rates account OR
- a copy of the Lease agreement if renting accommodation.

IF PARENTS ARE EARNING COMMISSION:
The following documents must be provided:

- IRP5, IT3 and IT12

IF PARENTS/ GUARDIAN/ SPOUSE OWN OR BELONG TO A CC AND/OR A PTY(LTD):

The following documents are required:
Complete Financial statements signed by members and person(s) drawing up the statements which should include,

- An Income Statement, Balance Sheet, Cash Flow statement, Notes, IT14 - Tax return for the business (last 2 years)
- IT12 - Tax return for the individual (last 2 years)
- IT3(b) Income Tax Certificate from the Bank (last 2 years)
- Statement of Personal Assets and Liabilities (last 2 years)
- Personal Bond statement.

IF PARENTS/ GUARDIAN/ SPOUSE ARE UNEMPLOYED
The following documents must be provided:

- Official letter from the Department of Labour proving unemployed status
- Bond statement and Council rates account OR a copy of the Lease agreement if renting accommodation.
- Proof of how the family is being supported financially.
- If parent/guardian receives income such as pension/ grant/maintenance/rental/interest from investment, please submit proof thereof.

Biographical Profile

(Information needed to establish if your profile matches the profile for named awards)

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APPLICANT NUMBER	
BATCH	CAPTURER

First Name:	Last Name/Surname:
<input type="text"/>	<input type="text"/>

SECTION G	ACHIEVEMENTS/PARTICIPATION IN THE FOLLOWING AT BOTH SCHOOL AND POST-SCHOOL LEVEL. PLEASE GIVE AS MUCH INFORMATION AS POSSIBLE:
ACADEMIC
LEADERSHIP ROLES
COMMUNITY SERVICE
CULTURAL ACTIVITIES
SPORTS/HOBBIES

SECTION H	FAMILY AND PERSONAL INFORMATION:
WHAT KIND OF WORK DOES YOUR MOTHER AND FATHER DO?
HOW MANY BROTHERS AND SISTERS DO YOU HAVE WHO ARE NOT AT SCHOOL OR AT A TERTIARY INSTITUTION BUT ARE DEPENDENT ON THE FAMILY INCOME? WHAT ARE THEY DOING?

IF THEY ARE NOT EMPLOYED, TELL US WHO IS SUPPORTING THE FAMILY?

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PLEASE TELL US IN WHAT AREA YOUR PARENTAL HOME IS; IS IT A RESIDENTIAL SUBURB OR IS IT A RURAL AREA?

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PLEASE TELL US WHY YOU CHOSE THIS FIELD/ THESE FIELDS OF STUDY.

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IS THERE ANYTHING SPECIAL YOU WOULD LIKE TO TELL US ABOUT YOURSELF?

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SECTION I

SOME BURSARIES HAVE CONDITIONS SET BY BEQUEST OR BY DONORS.
IF APPLICABLE, TICK THE RELEVANT ANSWERS

Your descent? Old Dutch Huguenot German Namibian British

Is/was your father/grandfather a freemason? Yes No If yes, which Lodge? _____

Did your parents/grandparents serve in World War 2? Yes No If yes, please attach supporting documents

Have your parents owned property in the Cape Town Municipal area for more than 10 years? Yes No

Are you a dependant of an employee/deceased employee/pensioner of Transnet, Cape Western Region? Yes No

If yes, please furnish membership number: _____

Music students: 1st 2nd 3rd instrument: 1 _____ 2 _____ 3 _____

Main teaching subjects: 1 _____ 2 _____ 3 _____
(for those intending to teach)
