



School of Architecture, Planning and Geomatics | CPD course

Guidelines for Improved Land Administration

Online, 16 – 25 November 2020
Mondays, Wednesdays and Friday only



Course Objectives



This week-long course is designed to expose participants to relevant theories and practices around effective and responsible land administration for securing property tenure and ensuring land rights for all. Participants will learn the principles of responsible land administration, understand the different roles involved, and appreciate the importance of collaboration among different stakeholders.

On completion of this course, participants will be able to:

- Understand land administration systems
 - Understand the principles of responsible land administration
 - Categorise and distinguish between different tools for responsible land administration
 - Understand the fit-for-purpose approach to land administration
- Explain how responsible land administration systems could be designed to effectively secure people's property tenure and land rights.

Course Content

- Introduction to land administration
- Principles of responsible land administration
- Land tools
- Introduction to fit-for-purpose land administration
- Designing pro-poor land rights recordal systems.

Who Should Attend?

The course will benefit all who are involved or interested in land administration studies, specifically government officials and employees in the Department of Rural Development and Land Reform and the Department of Human Settlements, municipal managers and employees involved in land administration functions, and members of NGOs with an interest in land administration and securing land rights. The course is widely applicable and designed to satisfy the multi- and inter-disciplinary nature of land administration and management.

Course Format

Due to current limitations as a result of COVID-19, this course will be presented online via Vula from Monday 16 Nov to Wednesday 25 Nov. Course participants will need computer access and a reliable internet connection.

Course Presenter



The course convenor and principal lecturer is Dr Simon Hull, a senior lecturer in the Geomatics Division of the School of Architecture, Planning and Geomatics at UCT. He completed a BSc (Surveying) at UKZN in 1997, an MSc (Engineering) at UCT in 2000, a PGCE at UNISA in 2009, and a PhD at UCT in 2019. He is a professional land surveyor registered with the South African Geomatics Council and a member of the Geo-Information Society of South Africa. He has worked as a marine surveyor, a professional land surveyor, and a high school teacher before taking up a position as a lecturer at UCT in 2012. His research interest is in cadastral and land administration systems reform, especially concerning customary contexts.

Dr Hull may be assisted by guest lecturers from industry and the university.

Course Overview

Name	Guidelines for Improved Land Administration
Duration	16 – 25 November 2020, 9:00-17:00 on Mondays, Wednesdays and Friday only
Venue	Presented online
CPD	5 CPD points, ECSA Validation No: UCTGILA20: SAGC No: UNI698
Participants	Planners, lawyers, economists, surveyors, geo-informatics practitioners, government and municipal officials and employees
Fees	Standard delegate course completion: R7500.00 Standard delegate attendance only: R5000.00

Lecture Programme

Each lesson will begin with a live Zoom session for discussing the previous day's readings and concepts learned, followed by prepared lessons that you can work through at your own pace and time. There is a Forum for posting questions or reflecting on concepts. There will be Quizzes embedded in the lessons and an (optional) open-book exam to end the course on Wednesday 25th November from 14h00 - 17h00.

Monday 16 November 2020 – Introduction to Land Administration

Session 1: welcome 09h00 – 10h00

Session 2: lecture 10h00 – 13h00

- Land, power and people
- What is land administration?
- Global drivers of land administration

Session 3: self-study

Participants will be directed to a series of readings for discussion the following day.

Wednesday 18 November 2020 – Principles of responsible land administration

Session 1: reflection 09h00 – 10h00

- Discussion of previous day's readings

Session 2: lecture 10h00 – 13h00

- Introduction to responsible land administration
- Principles of responsible land administration

Session 3: self-study

Participants will be directed to a series of readings for discussion the following day.

Friday 20 November 2020 – Land tools

Session 1: reflection 09h00 – 10h00

- Discussion of previous day's readings

Session 2: lecture 10h00 – 13h00

- Introduction to land tools
- Land tools for responsible land administration
- Implementing land tools

Session 3: self-study

Participants will be directed to a series of readings for discussion the following day.

Lecture Programme (continued)

Monday 23 November 2020 – Fit-for-Purpose Land Administration (FFPLA)

Session 1: reflection 09h00 – 10h00

- Discussion of previous day's readings

Session 2: lecture 10h00 – 13h00

- Introduction to fit-for-purpose land administration
- Fit-for-purpose land administration frameworks
- Implementing the fit-for-purpose approach

Session 3: case-study

Participants will be directed to a series of readings describing a particular case for discussion the following day.

Wednesday 25 November 2020 – Designing pro-poor land rights recordal systems

Session 1: reflection 09h00 – 10h00

- Discussion of previous day's readings

Session 2: lecture 10h00 – 12h00

- Importance of recording land rights for the poor
- Principles and approaches of pro-poor land rights recordal

Session 3: closing time 12h00 – 13h00

Assessment

Exam: Wednesday 25 November 2020 14h00 – 17h00. Participants may complete an (optional) open-book assessment of the week's work for a certificate of completion.

Quizzes: daily, during lectures or in the afternoon.

A certificate of attendance will be awarded to participants who attend at least 80% of the live Zoom sessions and complete each lesson.

A certificate of completion will be awarded to participants who attend at least 80% of the live Zoom sessions, complete each lesson, and achieve a minimum of 50% in the assessments (quizzes and exam). The quizzes carry a weight of 35%, completion of all five lessons awards you 5%, and the exam carries 60%. Quizzes may be done 3 times and the best result will be used. The exam may only be done once.

Registration

Registration and Cancellation

- [Register for this course](#)
- Registration covers attendance of all sessions of the course, refreshments, and course material.
- Registrations close one week before the start of the course. Confirmation of acceptance will be sent on receipt of a registration form.
- **Cancellations must be received one week before the start of a course, or the full course fee will be charged.**
- For more information on application and registration procedures, please visit our website: www.cpd.uct.ac.za

Certificates and CPD Points

A certificate of attendance will be awarded to CPD participants. Participants need to attend 80% of the lectures to qualify for an attendance certificate. A certificate of successful course completion will be issued to those participants who attend the course and obtain a minimum of 50% in the optional examination or assignment.

CPD participants can also request a formal university transcript, which will show this course as part of a Professional Development Career.

Contact details

For more information or details on CPD courses, visit our website or contact us.

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