



## ACADEMIC COORDINATOR (Research Officer level)

### CLIMATE SYSTEMS ANALYSIS GROUP (CSAG) ENVIRONMENTAL & GEOGRAPHICAL SCIENCE FACULTY OF SCIENCE

Applications are invited for the post of Academic Coordinator for the Future Resilience for African Cities and Lands (FRACTAL) project. FRACTAL<sup>1</sup> is a major 4-year activity undertaken by a consortium of regional and international partners led by CSAG at UCT, and is part of the UK funded FCFA<sup>2</sup> program. The project is multidisciplinary and covers fundamental research on the physical climate system, generation of scale and application relevant climate information, and delivery and uptake of climate information in city management in five cities: Windhoek, Lusaka, Maputo, Cape Town, and eThekweni (Durban).

The position is based in CSAG at the University of Cape Town, South Africa, and is a **4-year fixed-term contract**.

You will work under direction of the CSAG director (project PI) and with the CSAG team. The role involves the coordination of the intellectual and research content of the consortium's activities, and support for the smooth running of the project. You will be expected to personally engage in aspects of the research, as well as facilitate the integration across the projects work packages. This will include financial and research reporting, project monitoring and evaluation, and ensuring project deliverables and activities from all project partners are on track. You will need to develop and maintain an efficient and friendly team-based management system with the project members, post-docs, administrative and finance staff, and institutional contacts with the funding agencies.

The annual remuneration package for 2015, including benefits, is R528 275.

#### **Requirements:**

- Minimum of a MSc degree with 3 years or more appropriate experience in a field relevant to climate change projections, vulnerability, impacts and adaptation.
- Demonstrable knowledge and understanding of research environments, including project and financial management.
- Staff management experience with strong interpersonal, organizational, team working and communication skills.
- Report writing; Ability to read and synthesize research papers and reports.
- Willingness and flexibility to travel internationally.

**To apply**, please e-mail the below documents in a **single pdf file** to [recruitment04@uct.ac.za](mailto:recruitment04@uct.ac.za).

- UCT Application Form (download at <http://forms.uct.ac.za/hr201.doc>)
- Cover letter, and
- Curriculum Vitae (CV)

An application which does not comply with the above requirements will be regarded as incomplete.

**Telephone:** 021 650 5405      **Website:** [www.csag.uct.co.za](http://www.csag.uct.co.za)

**Reference number:** E15240      **Closing date:** 15<sup>th</sup> January 2016

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UCT reserves the right not to appoint.