

## UNIVERSITY OF CAPE TOWN

TO: All members of the Academic Staff  
FROM: Denise Benjamin  
DATE: 13 March 2017

### FELLOWSHIPS: NOTICE INVITING NOMINATIONS/APPLICATIONS

The College of Fellows calls for nominations for the award of Fellowships. Fellowships are awarded in recognition of original, distinguished academic work.

#### 1. ELIGIBILITY

- Members of the academic staff appointed to permanent posts; appointed on fixed-term contracts or appointed as senior research scholars, on or before 1 January 2013 are eligible for consideration;
- Persons whose candidacy for the award was considered in 2014, 2015 and 2016 may not re-apply and may not be re-nominated.

#### 2. NOMINATIONS/APPLICATIONS

- Members of Senate are invited to submit nominations; and
- Staff eligible for the award, are invited to submit applications.

Such nominations and applications may be submitted to Ms Dee Benjamin, via email [denise.benjamin@uct.ac.za](mailto:denise.benjamin@uct.ac.za) by no later than Friday, 24 March 2017.

#### 3. SUPPORTING DOCUMENTATION

Nominations and applications must be accompanied by

- (i) a citation,
- (ii) a curriculum vitae,
- (iii) details (and copies) of publications (or cited references), and
- (iv) other evidence of distinction.

Please provide a minimum of **three referees** whom the University may consult. Please include

- (i) the title/s,
- (ii) full name/s,
- (iii) addresses,
- (iv) email addresses,
- (v) fax numbers

Referees should be persons of standing (preferably of international standing, where the field of activity of the candidate makes this a reasonable requirement) in the discipline in which the candidate is working. The suggested length of the citation is a three-quarter page of typed text in single spacing.

It is also important for a nominator (or applicant) to identify the specific areas in which the nominee (or applicant) has made original contributions to knowledge and to point out the significance of his/her work, particularly in the international context, by, for example, reference to published work in international journals of recognised academic standing. Among such publications should preferably be a major work.

**NB: A nominator (who is not a Fellow) and an applicant must provide the name of a person, not necessarily a Fellow to perform the role of orator at the meeting(s) of the committee to present the case for the candidate.**

*Dee Benjamin*

Registrar's Secretariat

**CONDITIONS GOVERNING THE AWARD OF FELLOWSHIPS**

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1. A Fellowship is conferred for life, subject to (2) below.
  2. Any officer who has been a Fellow and who leaves the service of the University has the right to be called Sometime Fellow of the University of Cape Town; provided that should such a Fellow subsequently return to a permanent academic post at the University such a Fellow shall automatically become a Life Fellow.
  3. In considering the conferment of a Fellowship, all research or other original work standing to the credit of the officer shall be considered, publications (or their equivalent) being regarded as the main evidence of original distinguished academic work. Among such publications should preferably be a major work. Public presentation of work in the performing arts may be regarded as equivalent to research and publication. There should also be evidence of international and not only local recognition of a candidate's work, where the field of activity of the officer makes this a reasonable requirement.
  4. The conferment of a Fellowship is entirely independent of promotion or other change in an officer's conditions of service.
  5. The award of Fellowships shall appear as an item on the programme for the appropriate Graduation Ceremony in December and shall be announced formally by the Vice- Chancellor at the ceremony; the programme for the ceremony shall contain a citation setting out the grounds for the award of the Fellowship(s). A new Fellow is not required to be present at the Graduation Ceremony; the award is accompanied by a certificate, along the lines of a degree certificate, but there is no purse.
  6. A list of Fellows of the University, in terms of (1) and (2) above, is published in the handbook listing the university authorities and staff.
  7. Fellowships are held in an honorary capacity.
  8. A Fellowship may not be awarded within 5 years of the appointment of an officer.
  9. Fellowships are not allotted or restricted as between grades of officer or as between subjects and faculties.
  10. The award of Fellowship is considered annually by the Fellowships Committee, which has delegated authority to act on behalf of Senate and Council in granting the award, within the approved conditions and procedures set by Senate.
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