

The three standard declarations are as follows:

**(i) For individual work**

**Declaration:**

1. I know that plagiarism is wrong. Plagiarism is to use another’s work and pretend that it is one’s own.
2. I have used the ..... convention for citation and referencing. Each contribution to, and quotation in, this essay/report/project/ ..... from the work(s) of other people has been attributed, and has been cited and referenced. Any section taken from an internet source has been referenced to that source.
3. This essay/report/project/ ..... is my own work, and is in my own words (except where I have attributed it to others).
4. I have not allowed, and will not allow, anyone to copy my work with the intention of passing it off as his or her own work.
5. I acknowledge that copying someone else’s assignment or essay, or part of it, is wrong, and declare that this is my own work.

**Signature** \_\_\_\_\_

**(ii) For group work resulting in a single authored essay/report/project**

**(Where each member of the group submits his/her own essay/project/report and a separate declaration)**

**Declaration:**

1. I know that plagiarism is wrong. Plagiarism is to use another’s work and pretend that it is one’s own.
2. I have used the ..... convention for citation and referencing.
3. The text of this essay/project/report is my own work, using my own words (except where attributed to others).

This essay/project/report uses the work of the group (list names).

.....

I have not allowed, and will not allow, anyone to copy my work with the intention of passing it off as his or her own work. Each group member has undertaken to submit his/her own essay/project/report and acknowledge the work of other group members.

I acknowledge that by copying someone else’s assignment or essay, or a part of it, is wrong, and declare that this essay/report/project is **my own work**, and is based on the work of the group.

**Signature** \_\_\_\_\_

**(iii) For group work resulting in a multiple-authored essay/project**

**(One declaration signed by all authors to be submitted with the essay/assignment/project)**

**Declaration:**

We (names) ..... are the authors of this work, using our own words (except where attributed to others)

We know that plagiarism is to use another’s work and pretend that it is one’s own, and that this is wrong.

We have used ..... convention for citation and referencing. We have provided citations and references in all cases where we have quoted from the work of others, or used other’s ideas or reasoning in this essay/project/report.

The writer of each of the sections of this essay/report/project is listed below:

Name	Section(s) authored

**Signatures of all authors:** .....

**NOTES:**

- (i) *Individual academics and departments may adapt this declaration to suit particular needs, and may apply the rule with discretion. Declarations submitted in the case of group work assignments must be suitably adapted.*
- (ii) *The declaration must be used for any substantial work that a student does unsupervised.*
- (iii) *The declaration is neither suitable for reports submitted at the end of a three-hour science laboratory session, nor required in such cases.*
- (iv) *A suitably altered version should be used for students in first-year (Foundation) courses submitting an assignment before having been taught about referencing conventions.*
- (v) *The declaration must be used regularly. It is not sufficient to require students to sign the declaration on annual basis. Students need to be constantly reminded. The onus is on academics to ensure that before work is marked, it is accompanied by signed declaration in the standard form, or if the lecturer has provided one, in a contextually altered form.*