



# PRIVACY NOTICE

You are at the heart of everything we do. That is why we have created this privacy notice to help you understand how we collect, use, and protect your personal information. This privacy notice will help you understand how we do that. This notice may change, and we will update the date at the top of this page if it does. If you are younger than 18, please share this notice with your parent or guardian.

## 1. YOUR RIGHTS AND PREFERENCES

You have the right to:

- ask what we know about you;
- ask what personal information we sent to our suppliers, service providers, or anyone else;
- ask us to update, correct or delete any out-of-date or incorrect personal information we have about you;
- unsubscribe from marketing;
- object to our use of your personal information;
- ask that a person review certain automated decisions that we make about you, express your point of view about those decisions, and ask us to explain the decision;
- complain to the Information Regulator.

It can take us up to 21 days to respond to your request because there are procedures that we need to follow. In some instances, we may ask you for proof of your identity or a valid proof of residence.

## 2. INFORMATION WE COLLECT AND USE

When you apply to study at UCT, we collect information about:

<b>Who you are:</b> like your name, address, date of birth, nationality, race and gender, identity document, home language, passport, study permit, permanent residence.	We use this information to make decisions about your application, for internal planning purposes, to obtain funding and subsidies from government. We also need to verify some of the information you share with us, and we may use third-party service providers to help us. We use applicants' and students' information to create an institutional profile for obtaining funding from government. We report to schools about applicants.
<b>How to reach you:</b> like telephone number(s) and email address.	We use this information to stay in touch with you and send you important information.
<b>How we might assist you:</b> like your disability information.	We use this information to determine whether you need support for a disability.
<b>What your background is:</b> like education and employment history.	And, finally, there are some things we ask to help us get to know you better before we decide to admit you.
<b>Manage our relationship:</b> We collect and use information like banking details, dietary requirements and participation in sports and cultural activities	There is information we need to ensure that we can deliver the services you signed up for. For example, we need to communicate with you, bill you, provide catering in residences and to process applications for a deferment or leave of absence.
<b>Ensure your safety and security:</b> We collect information like biometric information and emergency contact information	We use this information to keep our staff and students safe. For example, we collect biometric information (like fingerprints) to give you access to the buildings on campus, and we monitor our campus with CCTV cameras. If there are security incidents such as suspected theft, assault or fraud, we share information with the police.
<b>Report to funders and the government:</b> We report on things like how many students we have, what our student profile is like, how our students are doing academically.	We use this information because we are legally required to submit these reports. And submitting them helps ensure that we receive funding and can continue delivering our services.
<b>To market to our students:</b> If you have signed up for any marketing, we will use your contact details to send you information.	You can opt out at any time.
<b>To market to the rest of the world:</b> We may take pictures at events and use them in our marketing. We will get your consent to use individual pictures.	You can object to the use of your picture at any time.

## 3. INFORMATION WE GENERATE

We generate information about you in the form of records of:

- your disadvantage factor, for South African undergraduate applicants;
- access to our facilities;
- appeals and disciplinary matters; and
- your redress category, for all South African applicants;
- how you perform academically;
- reports about student applications.

## 4. HOW WE SHARE YOUR INFORMATION

We will only share your personal information with others if it is necessary to manage our relationship with you or to ensure that our business runs smoothly. We only share the information that the service provider needs – nothing more.

We may share your information with service providers to help us:

- communicate with you;
- verify your qualifications;
- manage operations, for e.g., accountants, auditors and professional advisors; and
- manage academic transcripts, events, career and other services;
- monitor the effectiveness of our services;
- manage our buildings and facilities

Whether our service providers are in South Africa or other countries, they must agree to keep your information as safe and confidential as we do. And they may only use it for the reason we share it with them. We make sure that we have the necessary contracts in place before we share your information.

## 5. WE DON'T HOARD YOUR INFORMATION

We will not keep your information for longer than we need to for business reasons or longer than the law requires.

## 6. WE DO OUR BEST TO KEEP YOUR INFORMATION SECURE

We have reasonable security measures in place to protect personal information from:

- being lost
- being accessed without permission
- being destroyed
- being used in the wrong way or for the wrong reason
- being changed

If any of these things happen, it is called a breach.

The more sensitive the information is, the better we protect it. Although we cannot guarantee that we will never experience a breach, we check our systems regularly for security issues. If something should happen, we have taken steps to minimise the threat to your privacy. We will let you know if anything has happened to your personal information. We will also let you know what you can do to minimise the impact of the breach. If you suspect that we (or you) have had a security breach, please let us know immediately by sending an email to [uctcsirt@uct.ac.za](mailto:uctcsirt@uct.ac.za). Please include as much information as you can about what may have happened.

## 7. CONTACT US

If you have any questions about this notice, please email us at [popia@uct.ac.za](mailto:popia@uct.ac.za)

You can contact our Information Officer at: Email [popia@uct.ac.za](mailto:popia@uct.ac.za) Address: Woolsack Drive, Rondebosch, Cape Town 7701

## SECTION A

### PERSONAL DETAILS

If you have applied to UCT before, enter your Campus ID:

Title (Table H):  Date of birth:

Last name:

First name/s:

Preferred first name:

Maiden name:

Last name on National Senior Certificate (for NSC writers only):

Sex: (please tick one) Female:  Male:  Trans:  Home language (Table H):

Self-Declared Race: (this is for DHET reporting purposes only, it has no impact on your application to study at UCT) African  Chinese  Coloured  Indian  Information No  White

Citizenship status in South Africa (attach a certified copy of your citizenship documentation) Citizen  Permanent Resident  International  Refugee  Asylum Seeker

SA identity number:  *Include a certified copy of your South African identity card or document*

If you are a citizen or permanent resident in a country other than South Africa, please provide details here:

Country (Table I):	Citizenship status (please tick)	Passport number (where available)
<input type="text"/>	Citizen <input type="checkbox"/> Permanent Resident <input type="checkbox"/>	<input type="text"/>
<input type="text"/>	Citizen <input type="checkbox"/> Permanent Resident <input type="checkbox"/>	<input type="text"/>
<input type="text"/>	Citizen <input type="checkbox"/> Permanent Resident <input type="checkbox"/>	<input type="text"/>

*Include a certified copy of your passport*

If you need assistance because of a disability, please specify the disability/ies (Table H) so we can plan to help you:

## SECTION B

### NATIONAL BENCHMARK TESTS (NBT) NUMBER

All undergraduate applicants who are normally resident or at school in South Africa must write the NBTs, and all applicants to programmes in the Faculty of Health Sciences must write the NBTs wherever they reside. International applicants to undergrad LLB must write the AL part of the NBT. The final date to write the NBTs for admission to UCT is 4 October 2025. If you wish to be considered for a conditional offer by the Faculty of Health Sciences, you must write the NBTs by 31 July 2025; if you write the NBTs after 31 July, you will only be considered for an offer in early 2026 after the final NSC examination results are received. NBT results are only valid for two years prior to the year of application; so if you wrote the NBTs in 2023 or 2024 the results remain valid but you may choose to rewrite in 2025.

NBT registration number:

Year written:

2025 test date:

## SECTION C

### PROGRAMMES OF STUDY FOR WHICH YOU ARE APPLYING

Choice	Academic plan code (Table A)
1st Choice	<input type="text"/>
2nd Choice	<input type="text"/>

Only for Faculty of Science applicants

Choice	Academic plan code 2 (Table A)
1st Choice	S B 0 0 1 <input type="text"/>
2nd Choice	S B 0 0 1 <input type="text"/>



**SECTION G**

**REDRESS & DIVERSITY INFORMATION: SA APPLICANTS ONLY**

This section applies to South African citizens and South African permanent residents only and is compulsory.

UCT's redress and diversity policies apply to South African undergraduate applicants whose parent/s was/were classified under apartheid as Black, Coloured, Chinese or Indian. Your responses to the following questions are used to calculate your redress category and disadvantage factor. The disadvantage factor will be used in the calculation of your Weighted Points Score. Refer to page 13 of the 2026 *Undergraduate Prospectus* for an explanation of UCT's Admissions Policy.

1. Under apartheid, my mother was classified as (please tick only one):

Black       Coloured       Chinese       Indian       White       Do not know  
 I choose not to answer this question       My mother did not live under apartheid

2. Under apartheid, my father was classified as (please tick only one):

Black       Coloured       Chinese       Indian       White       Do not know  
 I choose not to answer this question       My mother did not live under apartheid

3. What is/was your mother's first language?

(Table H)

4. What is or was the highest level of education of each of parents/guardians, and your grandparents (highest of all of them)? Please tick one box: (where applicable)

University or Technikon degree .....  
 University or Technikon certificate or diploma .....  
 Technical College certificate, trade certificate or similar certificate .....  
 Matric/Grade 12/Senior certificate .....  
 Some formal schooling .....  
 No formal schooling .....  
 I do not know .....

Mother/Female Guardian	Father/Male Guardian	Grandparents

5. Does or did your family receive a child-support grant on your behalf? .....

Yes       No       I do not know

6. Does or did your family rely on a social pension from the State? .....

Yes       No       I do not know

**SECTION H**

**2025 SECONDARY SCHOOL-LEAVING EXAMINATION DETAILS**

Complete this section if you are writing a school-leaving examination in 2025. Supply only details of secondary schools located in South Africa. If you attend school outside of South Africa, omit secondary school details.

School name:

(Table B)

(Table C)

Examining authority:

School address:

Postal code:

School subjects to be written this year:

Code (Table D)

Level (Table E)

School subjects to be written this year:	Code (Table D)	Level (Table E)

For Cambridge Assessment International Education applicants: Centre no.:

Candidate no.:

Did you attend any other secondary school before enrolling at your present school?

Yes       No

(Table B)

If yes, please provide the code of your previous school:

If yes, in which year did you first enrol at your present school:

## SECTION I

## SECONDARY SCHOOL-LEAVING AND POST-SCHOOL INFORMATION

Complete this section if you have already left school. Supply only details of secondary schools located in South Africa. If you attended school outside of South Africa, omit secondary school details. Please enclose certified copies of your final results and certificate/s.

Last school


School code: (Table B)

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School address:


Postal code:

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Date written:

D	D	M	M	Y	Y	Y	Y
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Examining Authority: (Table C)

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### DETAILS OF ACTIVITIES SINCE LEAVING SCHOOL OTHER THAN TERTIARY EDUCATION

If you have left school and are not at a tertiary institution, you must complete this section.

Year	Activity	Code (Table F)
Y Y Y Y		
Y Y Y Y		

Year	Activity	Code (Table F)
Y Y Y Y		
Y Y Y Y		

### TERTIARY EDUCATION DETAILS

If you have attempted any tertiary education or are currently registered at a tertiary institution, you must complete this section. Please enclose certified copies of your transcripts/certificates/result statements.

Tertiary institution name:	Tertiary institution code: (Table G)	Year of registration	Degree/diploma for which registered	Qualification completed

## SECTION J

## HOUSING APPLICATION

Please tick the appropriate box to apply for UCT accommodation.

I wish to apply for student housing: Yes  No

Please note we cannot guarantee accommodation for all students.

## SECTION K

## FINANCIAL ASSISTANCE

Please tick the appropriate box to indicate your intention to apply for student financial assistance.

I intend to apply for UCT/NSFAS financial assistance: Yes  No

**NOTE:** All UCT financial assistance and NSFAS applications for funding are managed by NSFAS. Apply directly to NSFAS at [www.nsfas.org.za](http://www.nsfas.org.za) and submit all the supporting documents to enable the easy processing of your application. The closing date for financial assistance will be available on the NSFAS website.

# BACHELOR OF ARTS (FINE ART) APPLICANTS:

You must detach and return the completed form with your portfolio

**FOR OFFICE USE**

Campus ID:

- Refer to page 8 of 2026 *Directions for Undergraduate Applicants* for portfolio requirements.
- Please supply all the details requested, as the information will assist your application.
- This form must be submitted with your portfolio.
- The final date for your portfolio submission 31 August 2025.
- We reserve the right not to evaluate an incorrect or incomplete portfolio.
- All portfolios must be submitted to [admissions.fineart@uct.ac.za](mailto:admissions.fineart@uct.ac.za)

**SECTION L**

**FOR BACHELOR OF ARTS IN FINE ART APPLICANTS**

**1. BIOGRAPHICAL DATA**

First name/s:

Last name:

Home (street) address:

Postal/ZIP code:

Country code:

Country code:

Cellular number:

Dialling code:

Telephone number:

E-mail address:

Date of birth: 

D	D	M	M	Y	Y	Y	Y
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If you need assistance because of a disability, please indicate YES  NO

Disability Unit contact details. Email: [dsa-disabilityservice@uct.ac.za](mailto:dsa-disabilityservice@uct.ac.za) Telephone: +27 (0)21 650 2427

**HIGH SCHOOL**

Enter the high school subjects you are writing, or have completed, the percentage/grade achieved in your last examination. Please attach your latest school report to this form.

Indicate which examination results are entered below: Gr 11 final  Gr 12 term 1  Gr 12 term 2  Gr 12 term 3  Gr 12 final

Subject:	%/Grade:

Subject:	%/Grade:

**POST SCHOOL**

If you are not at school this year please complete the following section:

Year finished school: 

Y	Y	Y	Y
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Will you qualify for eligibility to do degree studies (or have you previously qualified to do so)? YES  NO

Give detailed information of what you have done since leaving school on a separate sheet. If you have studied at another tertiary institution, please submit your complete academic transcript. If you are transferring from another university, please include details of 1) which year you are intending to transfer into (2<sup>nd</sup> year or 3<sup>rd</sup> year) and 2) please indicate your choice of potential majors from the following (two potential majors for 2<sup>nd</sup> year; one potential major for 3<sup>rd</sup> year): Painting; Sculpture; Photography; Printmedia. Please note that if you are transferring, your portfolio must contain work that you have completed at your current university, as well as the project briefs for those artworks.







**EDUCATIONAL OBJECTIVES**

Are you interested in pursuing a career in: (please tick areas of interest)

1. Landscape architecture       2. City and regional planning       3. Urban design       4. Architecture

State (year by year) what you have done since leaving school (if necessary use a separate page): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**DECLARATION OF AUTHENTICITY OF WORK**

The portfolio submitted with this form is my own work:

Signature of applicant: .....

Date: 

D	D	M	M	Y	Y	Y	Y
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